

SIRS Reportable Incidents



Take the following steps when an incident occurs in your aged care service:



Incident occurs

Make sure everyone is safe

Record the incident in your IMS

NO

Is it a reportable incident?

YES

Has or could the incident have caused a consumer physical or psychological injury or discomfort requiring medical or psychological treatment to resolve?

OR

Did the incident involve an unexplained absence from care or the unexpected death of a consumer?

OR

Where there are reasonable grounds to report the incident to police.

NO

YES

Priority 1 reportable incident:

Report to the Commission within 24 hours

Priority 2 reportable incident:

Report as soon as possible within 30 days

Continue to manage the incident in line with your IMS procedures. This may include involving the police, the coroner or others.

Reportable incidents:

There are 8 types of reportable incidents involving aged care consumers that must be reported to the Commission, and the police where the incident is of a criminal nature.

1

Unreasonable use of force

5

Stealing or financial coercion

2

Unlawful sexual conduct or inappropriate sexual conduct

6

Neglect

3

Psychological or emotional abuse

7

Inappropriate physical or chemical restraint

4

Unexpected death

8

Unexplained absence from care